



Medicare Prescription Payment Plan participation request form

The Medicare Prescription Payment Plan is a payment option that works with your current drug coverage to help you manage your out-of-pocket costs for drugs covered by your plan by spreading them across the calendar year (January – December). **This payment option might help you manage your expenses, but it doesn't save you money or lower your drug costs.**

This payment option **might** not be the best choice for you if you get help paying for your prescription drug costs through programs like Extra Help from Medicare or a State Pharmaceutical Assistance Program (SPAP). Call your plan for more information.

Complete all fields unless marked optional

FIRST name: _____ LAST name: _____ MIDDLE initial (optional): _____

Medicare Number: ____ - ____ - ____

Member ID: _____

Birth date: (MM/DD/YYYY)
(____/____/____)

Phone
number:
(____) _____

Permanent residence street address (don't enter a P.O. Box unless you're experiencing homelessness):

City: _____

County (optional): _____

State: _____

ZIP code: _____

Mailing address, if different from your permanent address (P.O. Box allowed):

Address: _____

City: _____

State: _____

ZIP code: _____

I want to participate in the Medicare Prescription Payment Plan for the:

Current Plan Year Upcoming Plan Year Immediately

Read and sign below

- I understand this form is a request to participate in the Medicare Prescription Payment Plan. Keystone First VIP Choice (HMO-SNP) will contact me if they need more information.
- I understand that signing this form means that I've read and understand the form and the attached terms and conditions.
- **Keystone First VIP Choice will let me know when my participation in the Medicare Prescription Payment Plan is active.** Until then, I understand that I'm not a participant in the Medicare Prescription Payment plan.
- I understand that if I stay in the same health or drug plan, Keystone First VIP Choice will automatically renew my participation in the Medicare Prescription Payment Plan at the beginning of each calendar year, unless I contact Keystone First VIP Choice to opt out.

Signature:

Date:

If you're completing this form for someone else, complete the section below. Your signature certifies that you're authorized under State law to fill out this participation form and have documentation of this authority available if Medicare asks for it.

Name:

Address (Street, City, State, ZIP code):

Phone number: ()

Relationship to participant:

How to submit this form

Complete the form and place it into the yellow envelope included in your Welcome Kit.

Submit your completed form to:

Keystone First VIP Choice
P.O. Box 7137
London, KY 40742

Fax: 1-855-822-9400

You can also complete the participation request form online at www.keystonefirstsvipchoice.com, or call us at **1-800-450-1166** to submit your request via telephone.

If you have questions or need help completing this form, call us at **1-800-450-1166**, 8 a.m. – 8 p.m., Monday through Friday, from April 1 to September 30. From October 1 to March 31, 8 a.m. – 8 p.m., seven days a week. TTY users can call **711**.

Keystone First VIP Choice is an HMO-SNP plan with a Medicare contract and a contract with the Pennsylvania Medicaid program. Enrollment in Keystone First VIP Choice depends on contract renewal.

You can get this document for free in other formats, such as large print, braille, or audio. Call 1-800-450-1166, October 1 – March 31: 8 a.m. – 8 p.m., seven days a week; April 1 – September 30: 8 a.m. – 8 p.m., Monday through Friday. The call is free.

Medicare Prescription Payment Plan Billing Terms and Conditions

With the changing environment in health care, the Medicare Prescription Payment Plan was created under the Inflation Reduction Act which began January 1, 2025.

Thank you for choosing Keystone First VIP Choice (HMO-SNP) as your health plan. We are committed to the success of your treatment and care supplied by your providers. Enrolling in the Medicare Prescription Payment Plan, through Keystone First VIP Choice, provides enrollees the option to pay out-of-pocket prescription drug costs in the form of monthly payments over the course of the plan year, instead of all at once at the pharmacy. It may be a good fit if you are on a fixed budget and struggling with prescription drug costs. However, you don't need to enroll if you have a \$0 copay on all of your prescriptions.

Per the billing terms and conditions: Plan members are responsible for making the necessary payments toward covered Part D drug cost sharing you incur while in the Medicare Prescription Payment Plan program. Program participants will pay \$0 to the pharmacy for covered Part D drugs, and Keystone First VIP Choice will then bill program participants monthly for any cost sharing they incur for those medications while in the program. Pharmacies will be paid in full by Keystone First VIP Choice in accordance with Part D prompt payment requirements. Note that you are still responsible for the full cost of the pharmacy out-of-pocket cost share. The monthly payment billed by Keystone First VIP Choice is calculated to spread out the cost of your pharmacy out-of-pocket costs instead of paying them all at once at the point of purchase.

Keystone First VIP Choice is offering Plan members this opportunity to set up this payment plan for the prescriptions you will receive. This payment plan agreement authorizes Keystone First VIP Choice to bill members based on the information on file as a method to collect payment for the services provided.

Each month, Keystone First VIP Choice will send you a bill with the amount you owe for your prescriptions, when it is due, and information on how to make a payment. You will get a reminder from Keystone First VIP Choice if you miss a payment and will be allowed a 60 day-grace period to pay any past due payments.

If you do not pay your bill by the date listed in that reminder, you will first receive a *notice of failure to pay*, and if you do not pay the amount due by the time set forth in the notice you will be removed from the Medicare Prescription Payment Plan. You will have an opportunity to dispute the cancellation of your participation in the payment plan if there is a “good cause” reason for not paying your monthly bill. Call your plan if you think Keystone First VIP Choice made a mistake about your Medicare Prescription Payment Plan bill or cancellation of your Medicare Prescription Payment Plan. You will have an opportunity to file a grievance pertaining to the cancellation of your participation. The grievance process can be found in your **Evidence of Coverage**.

You are still required to pay the amount you owe, but you will not pay any interest or fees, even if your payment is late. If you are removed from the Medicare Prescription Payment Plan, you will still be enrolled in your Medicare health or drug plan.

Leaving won't affect your Medicare drug coverage and other Medicare benefits. However, keep in mind:

- If you still owe a balance to Keystone First VIP Choice on the monthly payments under the Medicare Prescription Payment Plan, you're required to pay the amount you owe, even though you are no longer participating in this payment option.
- You can choose to pay your balance all at once or be billed monthly.
- You will pay the pharmacy directly for new out-of-pocket drug costs after you leave the Medicare Prescription Payment Plan.

For payments toward your balance, you are expected to:

- Make the payments as agreed upon without default.
- Make payments until the outstanding balance in your account is zero dollars (\$0).

For your convenience, Keystone First VIP Choice offers this payment plan with no finance or interest charges. If we receive the periodic payments as set forth in this agreement, Keystone First VIP Choice shall not pursue any additional collection actions on your account. If you still owe a balance that rolls over to a new calendar year you will still be required to make that payment.

Signing the Medicare Prescription Payment Plan participation request form shall be considered binding of this Billing Terms and Conditions.

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